

# Sawbridgeworth Town Council

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**MAYOR**  
Cllr Eric Buckmaster BSc.(Econ)

**TOWN CLERK**  
Richard Bowran BSc.(Hons) MILCM

09 September 2015

Mr Kevin Steptoe  
Head of Planning & Building Control  
East Herts District Council  
Wallfields  
Peggs lane  
Hertford SG13 8EQ

Dear Kevin

## **Application for Designation of a Neighbourhood Area**

Sawbridgeworth Town Council being a Relevant Body for the purposes of section 61G of the Town and Country Planning Act 1990 (as amended by the Localism Act 2011) hereby requests that the town of Sawbridgeworth, as defined by the civil parish boundary outlined in blue on the enclosed map, be designated as a Neighbourhood Area as specified in Schedule 9 61G of the Localism Act 2011.

The Town Council considers this as an appropriate area for designation as a Neighbourhood Area for these reasons:

1. It comprises the entire civil parish of Sawbridgeworth.
2. The boundary is existing and well established.
3. It complies with the guidance given in the Neighbourhood Planning Guidance Note December 2011 that "the expectation in East Herts is that the neighbourhood areas will follow the parish boundaries".

Sawbridgeworth Town Council has at its meeting of 07 September 2015 resolved that this application be made.

Yours sincerely

Richard Bowran  
Town Clerk

Encl. Map of Sawbridgeworth CP  
*NP Application 150909*